

NEW PROFESSIONAL DEVELOPMENT PROGRAM

# Leadership Essentials

## Program Overview

Leadership Essentials is a 12-part professional development program delivered in a convenient electronic format. Every stand-alone module provides expert guidance and practical tools for career advancement and organizational success. See complete list of sessions below.



### **Session 1: Crossing the Comfort Zone: From Peer to Manager**

Explore the transition of going from co-worker to manager—its unique challenges and strategies for success.



### **Session 2: Ramp up Your Emotional Intelligence**

Discover important insights and get real-world advice for giving your emotional intelligence a boost.



### **Session 3: Leading a Diverse, Multi-generational Team**

Find out how to create an inclusive, respectful and responsive work environment where everyone's unique abilities and needs are valued.



### **Session 4: The Leader's Best Tool: Influence**

Learn why influence trumps authority when it comes to strong leaders, and what skills you need to develop personal and social influence.



### **Session 5: Leadership at a Distance: Managing Remote Workers**

Explore ways to meet the challenges of virtual management and learn how to create an environment where all employees can succeed—on site and off.



### **Session 6: Building Your Strategic Thinking Skills**

Learn how to think, plan and act strategically—even when you're under pressure. This practical approach to problem solving and decision making shows you how.



### **Session 7: Leading Innovation, Nurturing Creativity**

Give yourself the competitive edge by thinking outside the box and learn the fundamental concepts you can apply to enhance these skills in your team.



### **Session 8: The Adaptive Leader**

Discover your leadership style and learn how you can best adapt it to meet the needs of your employees.





### Session 9: Organizational Savvy: The Unspoken Secrets to Success

Learn to identify the often unwritten rules of success in any organization and how to build collaborative relationships with the right people.



### Session 11: Professional Presence: Poise, Polish and Impact

Professional image is one of your most valuable resources. Learn how it helps you move up the career ladder and why it's important to manage wisely.



### Session 10: Personal Accountability: The Leader as a Role Model

Find out why personal accountability is critical to both individual and organizational success and how to make it a hallmark of your leadership.



### Session 12: Polish Your Coaching and Teambuilding Skills

Master these essential skills and watch your team come together—cohesive, motivated, productive and more effective overall.

## Each empowering session includes:

**60-minute workshop** facilitated by a professional with real-world experience in leadership

**Tool kit** with related articles, quizzes, assessments and more

**Detailed executive summary** perfect for quick reference or a handy refresher



**Companion guide** to follow along with each workshop, including a 30-day Accountability Challenge to help reinforce learning

**Podcast** with additional interviews conducted with leadership experts

For more information, contact your Enterprise Solutions representative or visit [es.skillpath.com](https://es.skillpath.com) today.